

# MARY WALKER SCHOOL DISTRICT No. 207

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2020 - 2021  
School Year

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## REQUEST FOR ENROLLMENT / 'CHOICE' TRANSFER FORMS

(STUDENT "CHOICE" TRANSFER PROCEDURES)

It is the responsibility of all non-resident families requesting placement of their child(ren) within Mary Walker School District to obtain and submit a release form from their home (resident) school's district office, each school year, for each child, and are not considered officially registered until said completed paperwork is in place. Beginning in the 2014-2015 school year, school districts were requested by the State to begin using a new online system (EDS Choice Transfer) for students who wish to 'choice' out of their resident district and into a non-resident district.

Under Revised Code of Washington (RCW) 28A.225.200 through 28A.225.240, students have the right to request enrollment in a district other than the district of their residence through a Choice Transfer request. Choice law allows districts the ability to grant a student's choice as well as instances where the choice may be refused by either of the districts. This law provides students and their parent(s) or guardian(s) the opportunity to appeal a choice denial decision to OSPI (Office of the Superintendent of Public Instruction) for final determination, as defined in RCW 28A.225.230.

A Choice Transfer occurs when the following takes place: (1) there has been release from a student's district of residence (where the student resides), at the student's request, and there has been acceptance from another district within the state of Washington; AND (2) the original district of residence retains no responsibility for provision of, or funding for, the student's educational program.

### Important items to remember:

1. A Choice Transfer is initiated by students and/or their parent(s) or guardian(s) through a Choice Transfer request but is completed by the two districts.
2. Choice Transfers must have beginning and ending dates and are limited to one school year. **Choice Transfers must be renewed annually for the following school year.**
3. Prior to a fully executed Choice Transfer and before the begin date of the Choice Transfer, the student remains the responsibility of the resident district and must continue to attend their current school until the transfer's begin date or be subject to truancy procedures.
4. Districts are required to have policies in place that establish rational, fair, and equitable standards for acceptance and rejection of choice requests as well as the conditions for which a Choice Transfer would be rescinded.
5. Once a Choice Transfer is completed, the accepting choice district would enroll the student pursuant to their district's enrollment processes, which could include a record request from the last district where the student was enrolled.
6. Students and parent(s) or guardian(s) must be notified of their right to appeal district decisions that reject choice requests or terminate existing Choice Transfers. Appeals can be made both to the district and to OSPI.

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7. Choice Transfers must state the reasons the transfer may be rescinded by the nonresident district or specify the district policy where rescindment conditions are established.
8. The nonresident district is responsible for notifying the resident district of the Choice Transfer's rescindment and is effective upon the date the resident district receives the notification. Until the resident district receives the notification, the nonresident district remains responsible for the student's education.
9. Under a Choice Transfer, the original resident district retains no ability to claim student FTE for State funding during the term of the transfer unless the Choice Transfer has been supplemented by an Inter-District Agreement. It is important to note that Mary Walker School District No. 207 does not enter into any Inter-District Agreements with other school districts.

In summary, **forms must be completed each year and must initiated and entered into the EDS online system by the resident district**, with all the appropriate approvals obtained and paperwork transferred **prior to the student attending any classes in the requested district** – otherwise, the students will be considered truant in their resident district.

Please contact our District Office if you have any questions regarding the above.

MWSD Choice Transfer Coordinator